

REPORT TO COUNCIL

REPORT OF: Chief Executive

REPORT NO: LDS196

DATE: 17 November 2016

TITLE:	Membership of the Council's Committees and Policy Development Groups	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	Decision of council	
EXECUTIVE MEMBER: NAME AND DESIGNATION:	Councillor Mrs. Frances Cartwright Executive Member: Governance	
CONTACT OFFICER:	Jo Toomey, Principal Democracy Officer Telephone: 01476 40 60 80 (Ext. 6152) E-mail: j.toomey@southkesteven.gov.uk	
INITIAL IMPACT ANALYSIS: Equality and Diversity	Carried out and Referred to in paragraph (7) below N/A	Full impact assessment Required:
FREEDOM OF INFORMATION ACT:	This report is publicly available via the Your Council and Democracy link on the Council's website: www.southkesteven.gov.uk	
BACKGROUND PAPERS		

1. RECOMMENDATIONS

That Council appoints a new Vice-Chairman of the Communities Policy Development Group

2. PURPOSE OF THE REPORT

- 2.1 To fill the vacancy as the Vice-Chairman of the Communities Policy Development Group following the resignation of the previous Vice-Chairman.

3. DETAILS OF REPORT

- 3.1 At its Annual meeting on 21 April 2016, Council appointed members to its committees, policy development groups and appointed their Chairmen and Vice-Chairmen.

- 3.2 Councillor Hannah Westropp has subsequently resigned as the Vice-Chairman of the Communities Policy Development Group.
- 3.3 In accordance with article 4 of the Constitution, the full Council is responsible for appointing a Chairman or Vice-Chairman according to their suitability and merit in the opinion of the Leader.

4. OTHER OPTIONS CONSIDERED

- 4.1 To not appoint a new Communities PDG Vice-Chairman.

5. RESOURCE IMPLICATIONS

- 5.1 This report has no resource implications. Finance for special responsibility allowances is incorporated within existing budgets.

6. RISK AND MITIGATION

- 6.1 No significant risks were identified in the preparation of this report.

7. ISSUES ARISING FROM IMPACT ANALYSIS

- 7.1 An equality analysis is not applicable.

8. CRIME AND DISORDER IMPLICATIONS

- 8.1 No crime and disorder implications arise as a result of this report.

9. COMMENTS OF FINANCIAL SERVICES

- 9.1 There are no financial implications arising from this report. Provision for special responsibility allowances is made as part of the overall budgeting arrangements for members' allowances.

10. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES

- 10.1 Comments are incorporated within the report.

11. COMMENTS OF OTHER RELEVANT SERVICES

- 11.1 Not applicable

12. APPENDICES:

- None